

## How to: Kroger Community Rewards

Step 1: type [www.krogercommunityrewards.com](http://www.krogercommunityrewards.com) into browser.

Step 2: Select your state.

Step 3: Scroll down and click on **“Enroll.”**

Step 4: Click on **“Sign up Today!”** under New Customer section on right.

Step 5: Enter in your zip code and then click **“Search.”**

Step 6: Click on the arrow to display the list of stores in your zip code and highlight your preferred store.

Step 7: Enter in your email and password.

Step 8: Select any email communications you would like to receive from us.

Step 9: Click on **“Next.”**

Step 10: Key in your Kroger Plus Shopper’s Card Number. (If it says that this card has already been used, please call the number on the back of your card.)

Step 11: Enter in your contact information.

Step 12: Click on **“Next.”**

Step 13: Verify that your account information is correct. Check box for agreement to terms and conditions and click on **“Complete Information.”**

Step 14: Kroger will send an email to your personal account that you entered earlier in the process. This could take up to 10 minutes.

Step 15: Open the email that Kroger sent. Read the email and either click on the link within the email or copy and paste it into your browser.

Step 16: Sign in: click on the blue **“Click here”** button and then type in your email and password.

Step 17: Under Kroger Community Rewards Section at right, click **“Edit Kroger Community Rewards Information.”**

Step 18: Find your organization by typing in your organization’s NPO number.

Step 19: Click on the organization name that you want. Please make sure that you click on the circle to the left of your organization so that it becomes highlighted.

Step 20: Click on **“Save Changes.”**

Step 21: Scroll over the page and make sure all information is accurate.

Step 22: You are now registered!!!!